TO: Athletic Directors and Golf Coaches
FROM: Mike Vannett, Sectional Manager
DATE: September 1, 2020
RE: Sectional Tournament: Division I Boys, Stone Ridge Golf Course, October 6th, 2020

The OHSAA authorized the use of the **Baumspage Online Entry System** and **Mobile Golf Tournament Application** for all sectional and district golf tournament this fall. Qualifiers from the rosters submitted online will transfer automatically to the district and state tournament. Please note the following:

==Procedures for roster submission: _coaches will need to create an account on baumspage_==. **Make sure you include your cell number when you create your account!**

**Roster Submission:** Team and individual rosters must be submitted using the **Online Entry Form** on **www.baumspage.com**. **All entries must be submitted before the entry deadline listed below.**

- The online entry window will open on **Sunday, September 13th at 8:00 AM.**
- The online entry window will close at **9:00 pm on Wednesday , September 30th.**
- Changes to a team's line-up/roster can be made until the scheduled tee time for competition.

**Online Entry Instructions:**
1. The **Online Entry Form** at **www.baumspage.com** is the official OHSAA Entry Form.
   a) You will need to create an account to entries. Please do so early!
   b) Data entry should take less than 5 minutes so if you are not a "computer user" find an assistant, student, parent, or friend who is!
   c) User accounts/passwords from last year were retained. Associations with sports were cleared. Athletes from last year were advanced one grade level and retained. ==Please review your roster and delete any athlete that did not return.==
2. Click the **Online Entry** link at the **www.baumspage.com**.
   a) Click on **Login here** if you already have an account or **Apply here** to create a new account.
   b) Use • **Coaches** • | **Select Teams** to select your **School** and **Sport**.
      i) Highlight your school and click **Get Available School Teams**
      ii) On the **Select Sport** select **HS Boys Golf** or **HS Girls Golf | Make me the Coach**
   c) Use • **Coaches** • | **Golf | Modify Athletes** to enter alphabetic roster.
   d) Use • **Coaches** • | **Golf | Submit Rosters** to enter the tournament.
      i) ==**Please submit your golfers in playing order!**==
   e) Use the **Contact Us** link on Baumspage if there are problems or questions.
      i) In an emergency, call **Gary Baumgartner** at **513-594-6154** or **Terry Young** at **740-517-0195**.
3. Names and grades will import directly in the program used for scoring the tournament.
4. Qualifiers will advance automatically to the district and state tournament.
5. Complete results will be posted on **www.baumspage.com** after the tournament finishes.